WASHINGTON PROVINCE  
Discalced Carmelite Secular Order  
ANNUAL TREASURER’S REPORT FOR 20_____ 

PLEASE PRINT LEGIBLY THROUGHOUT THE ENTIRE FORM 

<table>
<thead>
<tr>
<th>Location where OCDS Community meets</th>
<th>City and State</th>
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<tbody>
<tr>
<td>Religious Title of Community:</td>
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**Cash on Hand:**  
Beginning of the Year (1/1/20____)  
This includes any collection of monies for Dues/Clarion in the previous year.  

**Income:**  
Money collected and deposited. [Cf. Statutes #70]  
- Provincial Dues ($40 per member and TOTAL reported on previous year roster.)  
- Clarion ($15 per subscription and TOTAL reported on previous year roster. [Cf. Statutes #102]  
- Member Contributions for Dues & Clarion to help the needy unable to pay.  
- Other Collections [Cf. Statutes #74]  

**TOTAL PREVIOUS YEAR INCOME (20____ )**  

**Expenses:**  
Outflow of Community Funds  
- Dues & Clarion recorded on roster [Cf. Constitutions #55 & Statutes #70] with any funds from Community treasury as needed.  
- Other payments.  

**TOTAL PREVIOUS YEAR EXPENSES (20____ )**  

**Cash on Hand:**  
End of Year (12/31/20____)  

___________________________ / __/ ________  
Signature of Treasurer Date  

___________________________ / __/ ________  
Signature of President of the Council Date  

KEEP ORIGINAL IN YOUR COMMUNITY FILES.  
MAIL (USPS) A COPY WITH ROSTER NO LATER THAN 1/31/20_______  
OCDS MAIN OFFICE  
2131 LINCOLN RD NE  
WASHINGTON DC 20002-1101  

Revised: Nov. 2017  
FOR OFFICE USE ONLY  
Date received: __________  
Initials: ____________________________