



**WASHINGTON PROVINCE  
Secular Order of Discalced Carmelites**



**REQUEST FOR APPOINTMENT OR REAPPOINTMENT  
OF A SPIRITUAL ASSISTANT (SA) FOR THE 2023-2026 TRIENNIUM**

At the beginning of each triennium, one of the duties of the new community/GID leadership is to apply for the appointment of a Spiritual Assistant (SA) according to the criteria stated in Constitutions 42-44, if at all possible. **Only priests may celebrate the Rituals of Clothings, Promises or Vows on behalf of the Discalced Carmelite Order.** All approved Spiritual Assistants automatically have delegation by virtue of their appointment. Delegation for Rituals must be sought for any priest who is *not* the appointed Spiritual Assistant to a community, otherwise the Clothings, Promises and/or Vows are invalid.

City/State where Community/GID meets \_\_\_\_\_ Community/GID ID Code \_\_\_\_\_

Religious Title of Community/GID \_\_\_\_\_

Name of President/Moderator \_\_\_\_\_

Email of President/Moderator \_\_\_\_\_

The proposed Spiritual Assistant is a member of the OCDS and a member of our Community.  Yes  No

The Council/Leadership Team of the community recommends that  
\_\_\_\_\_ be appointed our Community's Spiritual Assistant.  
Name of Proposed Spiritual Assistant

SA's Phone Number \_\_\_\_\_ SA's email \_\_\_\_\_

If clergy, I attest that I have priestly faculties in the (arch)diocese of \_\_\_\_\_ where the community is located.

Attached is a current Letter of Good Standing from the bishop or religious superior.

Attached is a Statement of Permission, from the bishop or religious superior, to serve as a Spiritual Assistant.

If a reappointment, how long has the current SA served the community? \_\_\_\_\_

\_\_\_\_\_  
Signature of President/Moderator Date

\_\_\_\_\_  
Signature of Proposed Spiritual Assistant Date

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I hereby appoint \_\_\_\_\_ to serve as Spiritual Assistant to  
Name

the aforesaid OCDS Community. **This appointment expires June 30, 2026.**

\_\_\_\_\_  
Signature of Provincial Delegate Date